

Montessori Architecture

Submission Requirements

Welcome

Thank you very much for sharing your project. Your solutions will add to a growing number of examples in Montessori Architecture and therefore significantly increase the versatility of the design instrument. With your contribution, you permit others to learn from your valuable experience and, as architects, allow people who are interested into your work to contact you.

The following submission requirements are set up to ensure the comparability between the projects in the repertoire, to make the review process much more efficient and to allow us to get back to you as soon as possible.

Please note that only submissions that meet the requirements can be reviewed.

Commitment

Free access to knowledge is the founding principle of the design instrument. With your contribution, you commit yourself to be a part of a worldwide movement which concerns itself with community-interest, guided by values of solidarity, sympathy and concern for others. You agree, that all submitted text, plans, photographs and intellectual property rights to the same will be owned by us, the Arthur Waser Foundation and Association Montessori Internationale.

The submitted content will be exclusively used for the declared purpose of the design instrument. It includes books, webpages and other social media.

I agree to the [Terms of use](#) and the [Privacy Policy](#)

Yes
No

Our Contact

Montessori Architecture Editorial Office
Koninginneweg 161
Amsterdam CN 1075, Netherlands
arch_editorial@montessori-ami.org
+31 (0) 20 679 8932

Basic Project Information

Name of the Institution:

Total Area:

Subject:

Childrens House / Nursery schools
Primary school
Secondary school

Garden Area:

Footprint Area:

Address of Location:

Gross Floor Area:

Amount of Classrooms:

Amount of Children:

Architect/s:

Classroom per Child:

Project Year/s:

Age Group/s:

3-6

6-12

12-18

Project description

Please describe your project in maximum 1200 words. Your writing should be guided by the following structure:

1. Location
2. History/background of the project
3. Description of design features, roughly following the sequence of patterns 1–28
4. (optional); Afterword e.g. concerning the future of the project.

See example:

→ [Repertoire](#)

File formats:

Word, Office, TextEdit, PDF
(No handwritten documents!)

Max. 1200 Words

Project images

You may provide coloured photographs with a preferable focal length of 28 mm. Pictures should show the architecture always in combination with people (students, teachers etc.) naturally using the objects. On the photos, persons should not pose or know that their picture is taken. In case of a future project, please provide rendering photomontages following the same principle.

See example:

→ [Repertoire](#)

File formats:

JPEG, TIFF, PSD

Maximum file size: 50 MB per image

Project drawings

A few notes regarding the drawings:

1. We need one floor plan per storey and two sections or elevations;
2. Floor plans, elevations and sections should follow the style of other drawings in the repertoire (avoid colours and extra information);
3. Make sure to provide scale and orientation;
4. For better verification, we need the pattern numbers 1–28 noted on the plans (see examples in the repertoire). You can put them on separate layers or provide extra files with numbers;
5. Each drawing should individually be saved as a PDF or EPS. The files must contain the vector data;
6. Please indicate in the file name the content of each file (storey, section, elevation etc.).

See example:

→ [Repertoire](#)

File formats:

PDF, EPS

Maximum file size: 50 MB per plan image

Floor Plans, 1:50

Sections / Elevations, 1:50

Your Contact

Thank you and congratulations! With your design contribution, you are now part of a growing worldwide movement dedicated to the silent beauty of Montessori Architecture.

Please allow us and others to get in touch with you and to learn more from your valuable experiences.

Your function:
Architect / Designer
Principal / Teacher
Others

Organisation:

First name:

Last name:

Postal address:

Place:

Country:

Email:

Web address:

Submit

Please, submit the completed form with all requested documents to our editorial office:
arch_editorial@montessori-ami.org

Montessori Architecture Editorial Office
Koninginneweg 161
Amsterdam CN 1075, Netherlands

Terms of Use

1. INTRODUCTION AND ACCEPTANCE

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- 3. use an automatic device (such as a robot or spider) or manual process to copy or "scrape" the Website or Website Content for any purpose without the express written permission of Montessori-Architecture. Notwithstanding the foregoing, Montessori-Architecture grants public search engine operators permission to use automatic devices (such as robots or spiders) to copy Website Content from the Website for the sole purpose of creating (and only to the extent necessary to create) a searchable index of Website Content that is available to the public. We reserve the right to revoke this permission (generally or specifically) at any time;
- 4. collect or harvest any personally identifiable information from the Website including, without limitation, user names, passwords, email addresses;
- 5. solicit other users to join or become members of any commercial online service or other organisation without our prior written approval;
- 6. attempt to or interfere with the proper working of the Website or impair, overburden, or disable the same;
- 7. decompile, reverse engineer, or disassemble any portion of any the Website;
- 8. use network-monitoring software to determine architecture of or extract usage data from the Website;
- 9. encourage conduct that violates any local, state or federal law, either civil or criminal, or impersonate another user, person, or entity (e.g., using another person's Membership (as defined in Section 5(B)) without permission, etc.);
- 10. engage in any conduct that restricts or inhibits any other user from using or enjoying the Website.

3. You agree to cooperate fully with Montessori-Architecture to investigate any suspected or actual activity that is in breach of these Terms of Use.

4. CONDITIONS FOR LINKING TO WEBSITE

We hereby grant you a non-exclusive, limited license, revocable at our discretion, for you to link to the Website home page from any site you own or control that is not commercially competitive with the Website and does not criticise or otherwise injure us, so long as the site where the link resides, and all other locations to which such site links, comply with all applicable laws and do not in any way abuse, defame, stalk, threaten or violate the rights

of privacy, publicity, intellectual property or other legal rights of others or, in any way, post, publish, distribute, disseminate or facilitate any inappropriate, infringing, defamatory, profane, indecent, obscene or illegal/unlawful information, topic, name or other material or that violates the spirit of our mission. Such a link is not an endorsement of such other site(s) by us. All of our rights and remedies are expressly reserved.

5. WEBSITE CONTENT & THIRD PARTY LINKS

1. We provide the Website including, without limitation Website Content for research, educational and promotional purposes only. You may not rely on any information and opinions expressed on any of our Website for any other purpose. In all instances, it is your responsibility to evaluate the accuracy, timeliness, completeness, or usefulness of Website Content. Under no circumstances will we be liable for any loss or damage caused by your reliance on any Website Content.
2. In many instances, Website Content will include content posted by a third-party or will represent the opinions and judgments of a third-party. We do not endorse, warrant and are not responsible for the accuracy, timeliness, completeness, or reliability of any opinion, advice, or statement made on the Website by anyone other than authorised employees or spokespersons while acting in their official capacities.
3. If there is a dispute between persons accessing the Website or between persons accessing the Website and any third party, you understand and agree that we are under no obligation to become involved. If there is such a dispute, you hereby release Montessori-Architecture and its officers, directors, employees, parents, partners, successors, agents, affiliates, subsidiaries, and their related companies from claims, demands, and damages of every kind or nature arising out of, relating to, or in any way connected with such dispute.
4. The Website may contain links to other websites maintained by third parties. We do not operate or control, in any respect, or necessarily endorse the content found on these third-party websites. You assume sole responsibility for your use of third-party links. We are not responsible for any content posted on third-party websites or liable to you for any loss or damage of any sort incurred as a result of your dealings with any third-party or their website.
5. The materials appearing on Montessori-Architecture's website could include technical, typographical, or photographic errors. Montessori-Architecture does not warrant that any of the materials on its website are accurate, complete or current. Montessori-Architecture may make changes to the materials contained on its website at any time without notice. However Montessori-Architecture does not make any commitment to update the materials.
6. Minimum age
No one under 16 is allowed to create an account in our site.
7. Modifications
Montessori-Architecture may revise these terms of service for its website at any time without notice. By using this website you are agreeing to be bound by the then current version of these terms of service.
8. Governing Law
These terms and conditions are governed by and construed in accordance with the laws of the Netherlands and you irrevocably submit to the exclusive jurisdiction of the courts in that State or location.

Privacy Policy

1. Introduction

Your privacy is important to us. It is Montessori-Architecture's policy to respect your privacy regarding any information we may collect from you across our website, and other sites and URLs we own and operate under the brand Montessori-Architecture, Association Montessori Internationale, Arthur Waser Foundation and Silentmusic Collective and its subsidiaries. This privacy policy explains how we process the personal data obtained from our users. By using our website, and reading this policy:

- you declare your consent for us processing your personal data for contacting purposes;
- you declare your consent for us processing your personal data for internal administrative reasons; and
- you are deemed notified of such processing

If you do not agree with the processing of your personal data, please do not provide us with your personal data via the Montessori-Architecture website.

We may update our privacy policy to reflect current acceptable practices. We will take reasonable steps to let users know about changes via our website. If you are a registered user on our site, we will notify you using the contact details saved in your account. Your continued use of this site after any changes to this policy will be regarded as acceptance of our practices around privacy and personal information.

If you accept these terms on behalf of a third party (such as an agency client), you confirm that the third party you represent has read and understood the Terms of Service and Privacy Policy and that you're authorised to accept them on their behalf.

2. Personal data we collect and how do we use it

We collect information by fair and lawful means, with your knowledge and consent. We also let you know why we're collecting it and how it will be used. You are free to refuse our request for this information, with the understanding that we may be unable to provide you with some of your desired services without it. Examples of personal data that we may collect from you are the following:

- Name
- Email
- Social media profiles
- Profession
- Date of birth
- Company
- Phone/mobile number
- Home/Mailing address
- Work address
- Record of communication
- IP address

We also log "non-identifying information". When you visit our website, our servers may automatically log the standard data provided by your web browser. This data is considered "non-identifying information", as it does not personally identify you on its own. It may include your computer's Internet Protocol (IP) address, your browser type and version, visited pages, the time and date of your visit, the time spent on each page, search terms, cookies, and other details. This data is kept for statistical purposes.

We may also collect data about the device you are using to access our website. This data may include the device type, operating system, unique device identifiers, device settings, and geo-location data. What we collect can depend on the individual settings of your device and software. We recommend checking the policies of your device manufacturer or software provider to learn what information they make available to us. We use “cookies” to collect information about you and your activity across our site. A cookie is a small piece of data that our website stores on your browser, and accesses each time you visit, so we can understand how visitors use our site. This helps us serve you content based on preferences you have specified.

3. Main purposes of processing

We may use a combination of identifying and non-identifying information to understand who our visitors are, detect errors, how they use our services, and how we may improve their experience of our website in future. It is used for organisational, administrative, and internal reasons, and we do not disclose the specifics of this information publicly, but may share aggregated and anonymised versions of this information, for example, in website and customer usage trend reports.

We use your personal data for the construction of your profile, which allows you to submit, collect, aggregate, or share (both privately or publicly) information. As you use our services, we will use, collect, store, record and structure this data to improve and personalise the experience and/or features of our website. We have a legitimate interest for presenting you the content that is relevant for you, and we show you the content based on the topics you follow on our website, in your personalised feed area. We may also send you email updates with new content that matches the topics that you follow. You can manage your email notifications from Montessori-Architecture in your account settings page. However, we cannot exclude other ways of data processing, if necessary for the above mentioned purposes. This data can be shared publicly, under your control and after your consent, and we give you control over it. We will also offer as part of our site, services to connect you with third parties and we will only provide the personal data required for this communication with your consent. For any of these services like request form, file downloading, among others, we collect personal data from you, such as location and all data voluntarily entered by you on the user profile, in order to share this information with the corresponding third party.

We may use your personal details to contact you with updates about our website and services, along with promotional content that we believe may be of interest to you. If you wish to opt out of receiving promotional content, you can follow the “unsubscribe” instructions provided alongside any promotional correspondence from us and at your settings page. However we have a legitimate interest for contacting you with important updates regarding your account or privacy.

We may also collect and/or transfer your personal data from the European Economic Area (the “EEA”) outside the EEA (e.g., from our servers located in the United States to nodes or servers in the EEA, and to our offices in other countries). If we do so, we reasonably ensure that your rights and freedoms as a data subject are protected.

4. Security of your personal data

Montessori-Architecture uses a variety of security measures to keep your personal data protected from unauthorised access and disclosure. Montessori-Architecture processes your personal data based on the following principles:

- Fairness and lawfulness: we process your personal data only after obtaining your consent for the processing, and for a determined specific purpose;
- Transparency: we process your personal data in a transparent manner, and only with your knowledge;
- Purpose limitation: your personal data is processed within the purposes outlined above;
- Data minimisation: we only process your personal data to the extent that it is actually needed to achieve the processing purposes;
- Accuracy: we ensure that your personal data is accurate and kept up to date;
- Storage limitation: your personal data will be processed for the limited period of 4 years, if no other contractual obligations with you allow a longer time period;
- Integrity and confidentiality: we secure your personal data with suitable organisational and technical measures.

5. Access to your personal data

Only a limited number of Montessori-Architecture collaborators have access to your data, having signed confidentiality clauses to protect it.

We use our best efforts not to disclose any confidential information to third parties. We maintains a secure site, but you should know that computer use may be monitored by third parties such as network administrators, employers, internet providers, and operation system & internet browser vendors, and, thus, we cannot guarantee the security of information you post online. You disclose all information online at your own risk. Please remember that this website may be hosted outside your home country, and your email communications to us may be directed to a server that is hosted outside your home country. Communications over the Internet may not be secure.

We may use third-party services for:

- Analytics tracking
- User authentication
- Comments
- Forms processing
- Advertising and promotion
- Content marketing
- Email marketing
- Payment processing

These services may access our data solely for the purpose of performing specific tasks on our behalf. We do not share any personally identifying information with them without your explicit consent. We do not give them permission to disclose or use any of our data for any other purpose.

If you'd like to opt-out of interest based advertising please follow the link: <http://optout.networkadvertising.org>.

We may, from time to time, allow limited access to our data by external consultants and agencies for the purpose of analysis and service improvement. This access is only permitted for as long as necessary to perform a specific function. We only work with external agencies whose privacy policies align with ours. We will refuse government and law enforcement requests for data if we believe a request is too broad or unrelated to its

stated purpose. However, we may cooperate if we believe the requested information is necessary and appropriate to comply with legal process, to protect our own rights and property, to protect the safety of the public and any person, to prevent a crime, or to prevent what we reasonably believe to be illegal, legally actionable, or unethical activity.

We do not otherwise share or supply personal information to third parties, unless it is part of a specific service of our website and only with your consent.

6. Storage of your data

The personal information we collect is stored and processed in United States, or where we or our partners, affiliates and third-party providers maintain facilities. We only transfer data within jurisdictions subject to data protection laws that reflect our commitment to protecting the privacy of our users.

We only retain personal information for as long as necessary to provide a service, or to improve our services in future. While we retain this data, we will protect it within commercially acceptable means to prevent loss and theft, as well as unauthorised access, disclosure, copying, use or modification. That said, we advise that no method of electronic transmission or storage is 100% secure, and cannot guarantee absolute data security.

If you request your personal information be deleted, or where your personal information becomes no longer relevant to our operations, we will erase it from our system within a reasonable timeframe.

7. Third party provided content/links

This privacy policy only covers Montessori-Architecture's own collecting and handling of data. We only work with partners, affiliates and third-party providers whose privacy policies align with ours, however we cannot accept responsibility or liability for their respective privacy practices.

Our website may link to external sites that are not operated by us. Please be aware that we have no control over the content and policies of those sites, and cannot accept responsibility or liability for their respective privacy practices.

8. Your privacy rights

As our user, you have the right to be informed about how your data is collected and used. You are entitled to know what data we collect about you, and how it is processed. You are entitled to correct and update any personal information about you, and to request this information be deleted. You may amend or remove your account information at any time, using the tools provided in your account control panel.

You are entitled to restrict or object to our use of your data, while retaining the right to use your personal information for your own purposes. You have the right to opt out of data about you being used in decisions based solely on automated processing.

Feel free to contact us if you have any concerns or questions about how we handle your data and personal information.

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